

Hatton Prairie Village Application for Employment

Last Name	First Name	MI	Maiden Name	Date
Address		City	State	ZIP
				Phone ()
Next of kin	Address		Relationship	Phone ()
Position applied for _____ <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Days <input type="checkbox"/> Evenings <input type="checkbox"/> Nights				
Why do you want this job? _____ _____				
Training				
List Special Skills and training				

Licenses, Certificates, Diplomas, Registrations				

List volunteer/community service work in past five years				

List friends or relatives who have been employed by this facility				

Military Service				
Honorable discharge <input type="checkbox"/> yes <input type="checkbox"/> no Explain _____				

Current military obligation _____				
Have you worked in another state? If so, list the state(s) _____				

Have you ever been substantiated by an employer, state agency or court for abuse, neglect or theft in this state or any other state? If yes, explain				

Personal References		
Name	Address	Phone
		()
		()
		()

Education Record						
School Name and address	Years Attended		Last Year Completed	Graduated		Diploma/Certificates
	From	To		No	Yes-Date	
Elementary						
High School						
College						
College						
Other						

Employment Record						
<i>Begin with most recent. Use additional sheet if necessary</i>						
Employer Name, Address, Phone	Employment		Position Title & Responsibilities	Reason for Leaving	Wage	
	From	To			Beg.	End
1						
2						
3						
4						

The information I have presented is complete and correct. You may contact all employers (except 1 2 3 4)

Signature of Applicant

Date

**Hatton Prairie Village
950 Dakota Ave
Hatton, ND 58240**

REFERENCE RELEASE

I hereby authorize all my former employers, school officials, and persons named herein my application as a reference and ask that they provide any information they may have regarding my employment records and/or character. The information may or may not be information documented in their records. I hereby release the organizations, companies, schools, and individuals from any possible liability or damage resulting from providing this information.

Applicant's signature: _____

Date: _____

